



महाराष्ट्र राज्य मुक्त बोर्ड ऑफ माध्यमिक और उच्चतर माध्यमिक शिक्षा, पुणे  
**MAHARASHTRA STATE OPEN BOARD OF SECONDARY  
 & HIGHER SECONDARY EDUCATION, PUNE**

Registered Under Act of 1882 Govt. of NCT and affiliated with The Council of Basis &  
 Technical Education Vide Endorsement No. (Section 60), 2233 Book No. 4, Volume No. 3118, Under Article 19(1) g, 29 & 30.

**APPLICATION FOR AFFILIATION OF SCHOOL/CENTER**

1. Name of the Organization: \_\_\_\_\_

2. Year of Establishment: \_\_\_\_\_  
 (Please attach proof)

3. Type of Organization: \_\_\_\_\_  
 (Tick most appropriate)

Trust  Society  Educational Institution   
 LLP  Pvt. Ltd  Bank / Insurance Co.   
 Ltd  R & D Organization  PSU/Govt. Organization   
 Others \_\_\_\_\_

(Enclose the necessary details and proofs)

4. Full Postal Address: \_\_\_\_\_  
 District: \_\_\_\_\_ State: \_\_\_\_\_

Country: \_\_\_\_\_ Pin Code: \_\_\_\_\_

5. Official Communication:

Phone No: \_\_\_\_\_  
 (Country Code) (STD/Local Code)

Tele fax: \_\_\_\_\_  
 (Country Code) (STD/Local Code)

Mobile No.: +91 \_\_\_\_\_

email: \_\_\_\_\_

Fill the following and enclose proper Proof:

6. Premises Details: Owned  Rented  7. Ready for Operations: Yes  Not Yet

8. Total Carpet Area of Organization (Sq. Ft.): \_\_\_\_\_

9. Total Site Area of Organization (Sq. Ft.): \_\_\_\_\_

10. Internet Connectivity: Leased Line  Broadband  Dial-Up  Speed \_\_\_\_\_

11. Details of Computers (Dedicated earmarked for Training and Research Purpose)

Type	Processor	RAM	HDD	Network (Y/N)	Internet (Y/N)
Server Computer					
Client Computer					

12. Infrastructure Details: Generator  LCD Player  FAX  Photo Copier

Sr. No.	Other Infrastructure for Training Program	Units	Area (Sq. Ft.)	Seating Capacity
1	Class Rooms			
2	Library (Total Books: _____)			
3	Reading Room/ Conference Room / Audio Visual Room			
4	Administrative Area			
5	Trainer Room			
6	Service Area - Toilets etc.			
7	Other _____			

**13. Detail of Courses that you are interested to offer through JSOS:**

Sr. No.	Proposed Course	Expected No. of Admissions	Sr. No.	Proposed Course	Expected No. of Admissions
1			7		
2			8		
3			9		
4			10		
5			11		
6			12		

(Use separate sheet, if necessary)

**14. Teachers and other Staff Teaching Department Details:**

Enclosed separate List of all Trainers and other Staff Members in following format:

Name   Father's Name   Date of Birth   Sex   Academic Qualification   Professional Qualification   Experience (Teaching & Non-Teaching both)   Level of Association (Full Time/ Part Time/ Visiting Faculty)   Key Skills
---

**DIRECTOR PROFILE****1. Name:** \_\_\_\_\_**2. Designation:** \_\_\_\_\_**3. Sex:** M  F **4. Qualification:** \_\_\_\_\_**5. Experience :** \_\_\_\_\_**6. Photo ID Proof :** Driving License  Passport  Voter ID  PAN Card 

(Kindly enclose the copy)

Latest Colour Photograph in Passport Size of the Proposed Principal/Director
---

**DECLARATION**

We certify that the particulars furnished above or in the preceding pages are true to our best of our knowledge and express our willingness for an inspection to assess the infrastructural facilities, qualified staff etc. We declare that the Organization will abide by all the rules and directions of Maharashtra State Open Board (MSOB) given from time to time. In case of any information furnished by us is found wrong or incomplete in any regard, we shall be the responsible for any decision taken by MSOB. I hereby confirm that I will regularly visit/login website namely [www.msobshse.com](http://www.msobshse.com) and any information relevant will be received by me from above-said website. Further, I will never claim any information officially or unofficially in hard copy and email. Therefore, only I will be responsible for all types of consequences, if I don't visit/login the said website.

I have carefully read and understood all the guidelines, specifications and other information published by the JSOS on the Website [www.msobshse.com](http://www.msobshse.com) In case of any disputes or for any unforeseen issue(s) or issues not covered in the guidelines, specifications and other information published by the MSOB, the decision of the MSOB shall be final and binding on me and all other concerned. I agree that the MSOB reserves the right to withdraw any location or any Discipline/Programme or its nomenclature at any time without assigning any reason and to make modifications in any information published anywhere whenever deemed necessary.

In the event of any disputes between the parties, which are not covered at the arbitration clause, the courts of Maharashtra shall have exclusive jurisdiction.

**Date:** \_\_\_\_\_

---

**Specimen Signature of the Proposed Principal/Director**


---

**Seal & Signature of the Head of the Organization**

**FOR ADEMIC CENTER /SCHOOL USE ONLY**

Allotment Fee (Non-Refundable and Non-Adjustable) in favour of "Maharashtra State Open Board (MSOB) payable at "PUNE"

Demand Draft No.	Date	Bank	Issuing Branch

Kindly allot me the following selected Progammes :

1) High School Examination

2) Intermediate Examination

**PHOTOS TO BE PASTED:**

**Space for Affixing**

**‘WIDE RANGE PHOTOGRAPH SHOWING THE LOCALITY OF THE ORGANISATION’**

**UNDERTAKING**

The above pasted photographs are belonging to our Organization. I also undertake that if I fail to pay renewal fee for Academic Center/ School then MSOB has the right to transfer all our enrolled Students to any other Academic Center/ School or treat them as Direct Students to complete their course.

I understand and agree that fees paid by me with the application form or on account of processing fee, for conduct of inspection, for grant of approval of my application or any other fee or charges, as prescribed for Academic Center/ School once paid, will be non-refundable. Withdrawal of my proposal or rejection by the MSOB at any stages for reason whatsoever shall not entitle me to claim any amount or compensation from the MSOB.

\_\_\_\_\_  
*Signature of the Proposed Principal/Director*

\_\_\_\_\_  
*Seal & Signature of the Head*

**KINDLY SUBMIT AFFILIATION FORM AT MAHARASHTRA STATE OPEN BOARD.**